

KENTUCKY BOARD OF LICENSED DIABETES EDUCATORS (KBLDE)

A regular meeting of the Kentucky Board Licensed Diabetes Educators was held at the Office of Occupations and Professions on February 11, 2013.

MEMBERS PRESENT

Kim Coy DeCoste, Board Chair

Dr. Mehdi Poorkay

Carolyn L. Dennis

Larry Smith

Occupations and Professions Staff

Julie Jackson, Board Administrator

Others

Angela Evans – Office of The Attorney

General

MEMBERS ABSENT

Carrie L. Isaacs, Secretary

CALL TO ORDER

A meeting of the Kentucky Board of Licensed Diabetes Educators was called to order by Board Chair Kim Coy DeCoste at 10:18 a.m. on Monday, February 11, 2013 at The Office of Occupations and Professions. A quorum was present.

APPROVAL OF THE MINUTES

Larry Smith made a motion to accept the minutes dated November 20, 2012 with corrections. The motion was seconded by Mehdi Poorkay. Motion carried unanimously.

MONTHLY FINANCIAL REPORT AND OCCUPATIONS AND PROFESSIONS REPORT

No financial report available. Ms. Jackson advised of two vacant positions within the Office of Occupations and Professions. Interviews for the Administrative Specialist III position have begun. The process for backfilling the Resource Management Analyst II position has begun also. This process could take up to two months.

Ms. Bourne will be on maternity leave from mid-March through early May. Supervisors, Deb Day and Susan Ellis will help cover her duties in her absence. Board member questions may be directed to Ms. Day and Ms. Ellis during this leave.

In February the Commonwealth Office of Technology (COT) completed the quick fixes that were previously mentioned in last month's report. The quick fixes included "tabbing" especially with browsers such as Safari or when using an iPad, encrypting the social security numbers that were previously displayed in the browser during license renewal, enhancing search results for license verification and removing the Homeland Security information from the site.

COT has secured and activated the development server. Their team of architects and developers will now work toward the data model for the current/future O&P database. Once we have backfilled the Resource Management Analyst position we will be assist with prioritizing the order of updated applications.

BOARD CHAIRMAN'S REPORT

Chair DeCoste informed the Board that Senator Kerr has agreed to carry Senate Bill 201.

BOARD COUNSEL REPORT

Regulation update - Ms. Evans advised that the regulations are on hold at this time. Due to the changes that needed to be made to the statute, which opened up the possibility for additional statutory changes, NONE of the regulations continued to proceed through the process. Ms. Evans will make revisions and forward to the Board and Dave Nicholas for review.

Ms. Evans advised that Matt James, with the Office of the Attorney General, may be taking over as Board Attorney for the Kentucky Board of Licensed Diabetes Educators due to a change in assignments within the AG's office. The Board requested that Ms. Evans attend at least one meeting with Mr. James to familiarize him with their status.

Ms. Evans notified the Board that as a new Board, they are being charged fees by the Office of the Attorney General that will be due upon receipt of funds.

OLD BUSINESS

None

NEW BUSINESS

Travel expenses - Mr. Poorkay inquired regarding claiming travel expenses on taxes.

Board terms – A discussion was held regarding board terms and the process for reapplying. Mr. Poorkay requested an application.

TRAVEL AND PER DIEM

Larry Smith made a motion to approve travel and per diem for the meeting dated February 11, 2013. The motion was seconded by Carolyn Dennis. The motion carried unanimously.

FUTURE MEETINGS

The next Board Meeting will be held March 19, 2013 at 10:00 a.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

ADJOURNMENT

Carolyn Dennis made a motion to adjourn the meeting. The motion was seconded by Mehdi Poorkay. The motion carried unanimously.

The meeting was adjourned by Chair Kim Coy DeCoste at 12:21 p.m.

Respectfully Submitted:

Julie Jackson, Board Administrator